

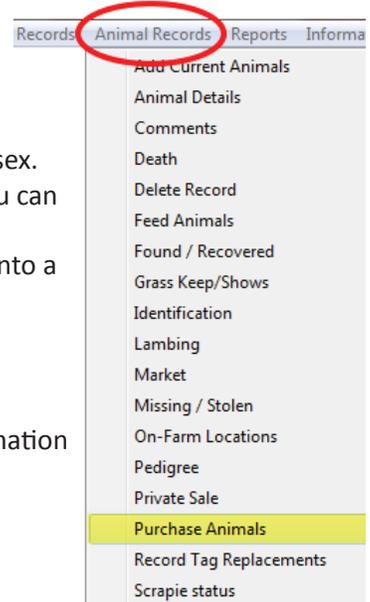


# Buying Sheep

## Purchasing sheep in FarmWorks

You cannot type an EID number into FarmWorks. If you enter purchased sheep into FarmWorks on the computer you will need to lock their EID numbers to their tags the first time you scan them with the Psion stock recorder. See page 14 for more information.

1. Go to **Animal Records > Purchase Animals**.
  2. Enter the details of the animal. Use the drop-down boxes to select breed and sex.
  3. Use the drop down box to select where the animal was purchased from, or you can **Add New Market / Add New Holding** by clicking on the appropriate button.
  4. Fill in the purchase details. **Purchase Price** plus **Other Costs** will be combined into a Gross Price when you create a Purchase report.
  5. Animals can be put straight into a management group or location at this point.
  4. Click **OK/Save** to record the purchase.
- Some information will remain on the screen to avoid typing in duplicate information if the animals purchased are from the same vendor and on the same date.



**Purchase Record**

**Animal Details**

Flock number: SMITH

Tag Number: 127R  Use zero padded eartags

Management Tag: 56123 metal

Name: Ernie

Sex: Ram

Breed: Canadian Arcott

Date of Birth: 01/02/2013

Weight (Kilos):

Breeding stock:

Dam's Full Ear Tag:

Sire's Full Ear Tag:

Mgt Group:

**Purchase Details**

From Market  From Holding

Place Purchased From: Fort Whiskey

Name Purchased From: JJones

Date of Purchase: 03/09/2015

Purchase Price: 350

Other Costs:

Holding moved to: Preston Farm

On-farm Location:

# Buying Sheep



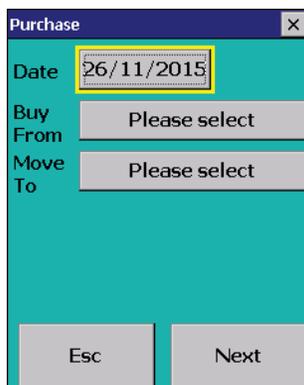
## Purchasing sheep on the Psion stock recorder

Before you start, decide if you want to use the EID number as the main tag number, or if you want a visual tag to be the main tag number. There are two settings under Tag Options - one is called EID, which uses the last 9 digits of the EID number as the tag number; and one is called Type, which lets you type in your own farm tag number to lock to the EID number. See page 15 to learn how to set tag options on your Psion stock recorder.

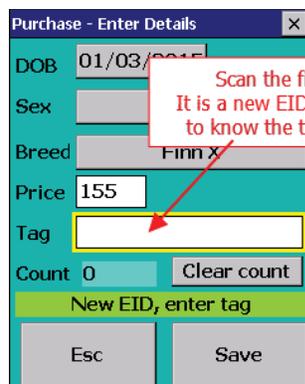
- ▷ The EID option is a very fast method of scanning in new sheep. At the same time you can set the flock prefix as the seller's name or other identifier.
- ▷ The Type option is slower - when you scan each sheep's EID tag you must type in a tag number. The first sheep you scan you must type in the flock prefix you want to use, like the seller's name or another identifier.

### To use the Type tag option for buying sheep:

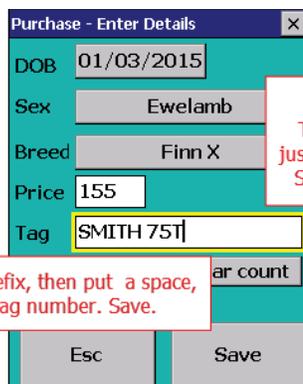
1. Set Tag Options to **Type**. See page 15 to learn more.
2. Go to **Sheep Procedures > Purchase**.
3. Change the date if necessary.
4. Select where the sheep were bought from, either a market or another farm. These must be entered into FarmWorks on the computer beforehand. See page 30 for adding markets and holdings.
5. Select where the animals are moving to - it can be a holding or an on-farm location on your holding.



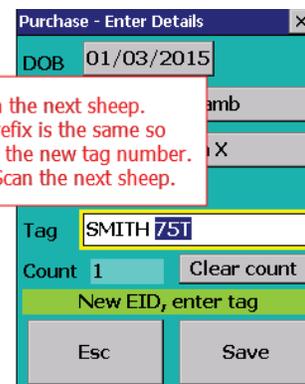
6. Enter the details of the sheep you are purchasing. Press **DOB** to change the date of birth. Touch **Month** or **Year** to make faster changes. Press **Enter**.
7. Select a breed and sex from the drop-down lists. Enter the purchase price.
8. Scan the first tag. On the keyboard type in the prefix you want for this tag (e.g. seller's name - Smith), then a space (very important!) then the tag number.
9. Press **Save**. The date of birth, sex, breed, price and prefix will stay on the screen. If there are more sheep in this group you can scan the next EID tag and just type in its tag number.



Scan the first tag.  
It is a new EID so it wants to know the tag number.



Type in the prefix, then put a space, then the tag number. Save.



Scan the next sheep.  
The prefix is the same so just type the new tag number. Save. Scan the next sheep.



# Buying Sheep

To use the EID tag option for buying sheep:

1. Set Tag Options to **EID**. Enter a default Flock ID (e.g. Jones) for this group of new sheep. See page 15 to learn how to set tag options on your Psion stock recorder.
2. Go to **Sheep Procedures > Purchase**.
3. Change the date if necessary.
4. Select where the sheep were bought from, either a market or another farm. These must be entered into FarmWorks on the computer beforehand. See page 30 for adding markets and holdings.
5. Select where the animals are moving to - it can be a holding or an on-farm location on your holding.

Sheep Procedures

Weighing	Lambing
Treatments	Fostering
Movement	Death
<b>Purchase</b>	Sale
Esc	More...

Purchase

Date: 26/11/2015

Buy From: Please select

Move To: Please select

Esc Next

Purchase

Date: 26/11/2015

Buy From: Beaverhill Auction

Move To: Shelter/Pen #1

Esc Next

6. Enter the details of the sheep you are purchasing. Press **DOB** to change the date of birth. Touch **Month** or **Year** to make faster changes. Press **Enter**.
7. Select a breed and sex from the drop-down lists. Enter the purchase price.
8. Scan the first tag. The default Flock Id from the Tag Options settings will be the prefix, and the last 9 digits of the EID number become the tag number.
9. Do not press **Save** - the record is saved automatically. The date of birth, sex, breed, price and prefix will stay on the screen. If there are more sheep in this group scan the next EID tag.

Purchase - Enter Details

DOB: 01/03/2015

Sex: Ewelamb

Breed: Dorset

Price: 190

Tag: [Empty]

Count: 0 Clear count

Esc Save

Scan the first tag

The default flock ID is the prefix, plus the last 9 digits of the EID tag.

Purchase - Enter Details

DOB: 01/03/2015

Sex: Ewelamb

Breed: Dorset X

Price: 190

Tag: JONES 315770671

Count: 1 Clear count

Esc Save

Record is saved automatically. Do not press Save. Scan the next sheep.

Purchase - Enter Details

DOB: 01/03/2015

Sex: Ewelamb

Breed: Dorset X

Price: 190

Tag: JONES 317111922

Count: 2 Clear count

Esc Save

# Selling Sheep - Private Sale



## Private Sale in FarmWorks

Private Sale refers to selling animals or meat directly to customers. It is a one-step procedure recorded on either the Psion stock recorder or entered directly in FarmWorks.

1. From the menu bar select: **Animal Records > Private Sale.**
2. Select the date of sale. A list of available animals will be displayed.
3. To sell an animal, click on the left-hand side of the grid entry for the animal to be sold. This animal will then be highlighted. To sell more than one animal, hold the Ctrl key down and click on the animals to be sold, or use the tag search box. For large numbers of animals use the filters under the grid to narrow your search.
4. Select a holding from the drop down list or click **Add Holding.**
5. To record the sale with sale details enter the sale details. If there are sale deductions, **Total Commission** and **Total of other charges** will be divided by the number of **Animals in Sale.**
6. Tick the box **Create export file** to create a file that another FarmWorks user can import into their FarmWorks data. Save the file on your PC, then make a copy for the purchaser.
7. To complete the sale click **OK/Save.** To exit the screen click **Cancel/Exit.**

Sell Sheep Private Sale

Sale Date: 17/12/2013    Holding Name: Genossee Creek Farm    Holden, William    [Add New Holding](#)

Number of animals selected in grid: 4 out of 294

Type	Flock No.	Ear Tag	Mgt Tag	Breed	Sex	Date of Birth
<input checked="" type="checkbox"/> Rams	8888	317521664	27	Romanov x Dorset/East Friesian	Ewe	15/05/2012
<input type="checkbox"/> Wethers	8888	317521665	30	Romanov x Dorset/East Friesian	Ewe	15/05/2012
<input type="checkbox"/> Ewes	8888	317521666	43	Romanov x Dorset/East Friesian	Ewe	15/05/2012
<input type="checkbox"/> Ewe Lambs	8888	317521667	18	Romanov X Rideau	Ewe	15/05/2012
<input type="checkbox"/> Breeding	8888	317521668	34	Romanov x Dorset/East Friesian	Ewe	15/05/2012
<input type="checkbox"/> Non-Brd'ing	8888	317521669	29	Romanov x Dorset/East Friesian	Ewe	15/05/2012
<input type="checkbox"/> Tag Search	8888	317521670	15	Romanov X Rideau	Ewe	15/05/2012
<input type="checkbox"/> By Mgt Tag	8888	317521671	38	Romanov x Dorset/East Friesian	Ewe	15/05/2012
<input type="checkbox"/> Select All	8888	317521672	23	Romanov X Rideau	Ewe	15/05/2012
	8888	317521674	28	Romanov x Dorset/East Friesian	Ewe	15/05/2012
	8888	317521676	35	Romanov x Dorset/East Friesian	Ewe	15/05/2012
	8888	317521694	11	Romanov X Rideau	Ewe	15/05/2012
	8888	317521695	40	Romanov x Dorset/East Friesian	Ewe	15/05/2012

Filter by: Mgt Group  Select all    Breed  Select all    Location  Select all    Birth Year  Select all

**Sale Details**

Individual Price: 145    Total: 580.00

Average Weight: 140    Lot Number: \_\_\_\_\_

**Sale Deductions**

Animals In Sale: 4

Total Commission: \_\_\_\_\_    Total of other charges: \_\_\_\_\_

**Transport Details**

Haulier: Joe's trucking    Vehicle Registration Number: 360 7899    Add Haulier and Vehicle Registration

Create export File?



## Selling Sheep - Private sale

### Private Sale on the Psion stock recorder

1. Open Sheep Procedures. Go to **Sale**. Today's date will show. Change the date if necessary.
2. Tap the **To** button. Select a buyer from the list of holdings. Note: You must first enter your buyers into FarmWorks on the PC in order to see a list on the Psion. See page 33 for instructions to add holdings.
3. Scan the animal's RFID tag. The information will be saved automatically after each scan so you do not need to press **Save** between animals.
4. If you type in the tag number manually then you must press **Save** for each animal.
5. Press **Esc** to exit this screen.

**Note:** If you are selling animals to another FarmWorks user, you can create an export file of all the animal details that can be transferred into the buyer's FarmWorks program. However, the sale must be recorded on your computer, not on the Psion. If you would like to create an export file for the buyer, use your Psion to scan the sale animals into a management group, then complete the sale details for the group in FarmWorks on your computer.



# Selling Sheep at a Market



## Selling animals at an auction market - FarmWorks

Selling animals at a market is a two step process. The animal movement off the farm must be recorded first, then the actual sale details are entered after the sale has taken place.

### Step One:

1. From the menu bar select: **Animal Records > Market > Send animals to market.**
2. Select the date. A list of available animals will be displayed.
3. To send an animal, click on the left-hand side of the grid entry for the animal to be sold. This animal will then be highlighted. To send more than one animal, hold the Ctrl key down and click on the animals that are going to be sold, or use the tag search box. For large numbers of animals use the filters under the grid to narrow your search.
4. Select a market from the drop down list or click **Add a Market.**
5. To record the movement to the market click **OK/Save.** To exit the screen click **Cancel/Exit.**

Type	Flock No.	Ear Tag	Mgt Tag	Breed	Sex	Date of Birth
<input type="checkbox"/> Rams	JAMN				Ewe	25/01/2011
<input type="checkbox"/> Wethers	JAMN				Ewe	26/01/2011
<input type="checkbox"/> Ewes	JAMN				Ewe	27/01/2011
<input type="checkbox"/> Ewe Lambs	JAMN				Ewe	28/01/2011
<input type="checkbox"/> Breeding	JAMN				Ewe	28/01/2011
<input type="checkbox"/> Non-Breeding	JAMN				Ewe	28/01/2011
<input type="checkbox"/> JAMN		7146P		Suffolk X	Ewe	29/01/2011
<input type="checkbox"/> JAMN		7147P		Suffolk X	Ewe	29/01/2011
<input type="checkbox"/> JAMN		7149P		Suffolk X	Ewe	29/01/2011
<input type="checkbox"/> JAMN		7160P		Suffolk X	Ram	29/01/2011
<input type="checkbox"/> JAMN		7165P		Suffolk X	Ewe	29/01/2011
<input type="checkbox"/> JAMN		7176		Suffolk X	Ram	30/01/2011

### Step Two:

1. From the menu bar select: **Animal Records > Market > Record Sale of Animals at Market.**
2. Select the date of sale. A list of animals at market shows in the grid.
3. To record the sale details of an animal, click on the left-hand side of the grid entry for the animal to be sold. Enter the purchaser, the sale price and sale weight (if known).
4. To record sale details of more than one animal, hold the Ctrl key down and click on the animals you require, or use the **Select All** tick box. Enter the sale details. Total is the individual price multiplied by the number of animals on the sheet. Deductions will be divided by the number of animals on the sheet. (The Sales Report will show both the gross and net price received for each animal.)
5. To record the sale click **OK/Save.** To exit the screen click **Cancel/Exit.**

Note: Deductions will be subtracted from the Total when you create a sale report, to show a net price per animal.

Sale Details	
Purchaser	Kevin Bacon
Individual Price	87.50
Total	612.50
Average Weight	139
Condition	
Lot Number	150815
Grade	

If you enter a lot number in the box above, when you click OK/Save it will override any lot numbers you may have recorded for selected animals

Sale Deductions	
Number of Animals on Sheet	7
Total Commission	95
Total of other charges	



# Selling Sheep at a Market

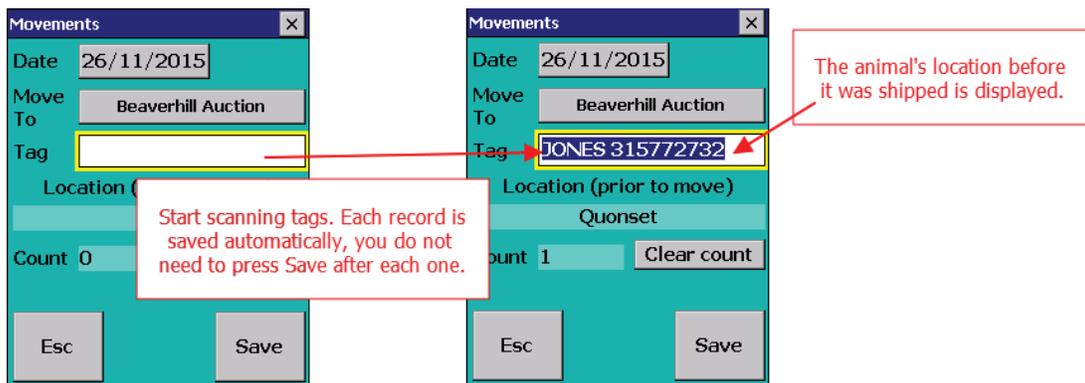
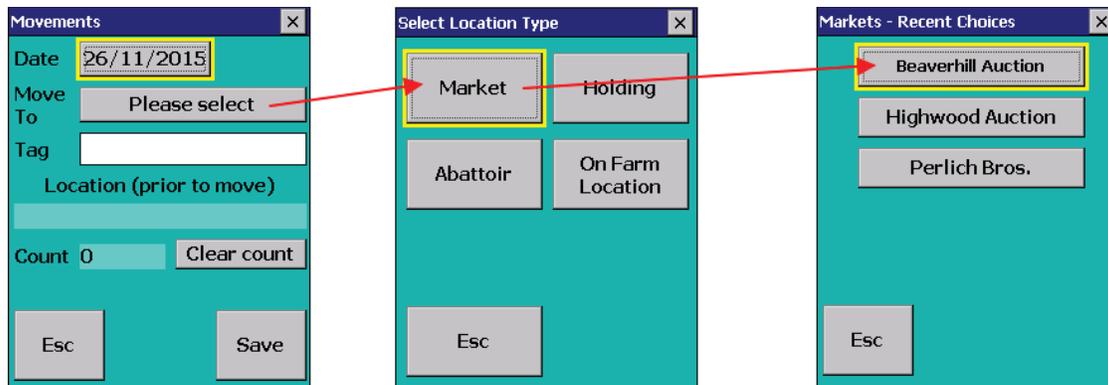
## Selling animals at an auction market - Psion stock recorder

Selling animals at a market is a two step process. The animal movement must be recorded first then the actual sale details are entered after the sale has taken place. Step 1 can be recorded on the Psion stock recorder; Step 2 must be completed in FarmWorks on the computer - see page 60.



Step One:

1. Open Sheep Procedures. Go to **Movement**.
2. Today's date will show. Change the date if necessary.
3. Tap the **Move To** button. Select **Market**.
4. Select the market from the list. Note: You must first enter your market into FarmWorks on the PC in order to see a list on the Psion stock recorder. See page 17 to add markets.
5. Scan the first animal's RFID tag. The information will be saved automatically after each scan so you do not need to press **Save** between animals.
6. If you type in the tag number manually then you must press **Save** for each animal.
7. Press Esc to exit this screen.
8. After the sale, record the details in FarmWorks on the computer. Follow Step Two instructions on page 60 to **Record Sale of Animals at Market**.



# Selling Sheep for Slaughter



## Selling animals for slaughter - FarmWorks

Selling animals to an abattoir is a two-step process. The animal movement off the farm must be recorded first, then the actual sale and carcass details are entered after the slaughter has taken place.

### Step One:

1. From the menu bar select: **Animal Records > Slaughter > Send to Slaughter.**
2. To send an animal, click on the left-hand side of the grid entry for the animal to be sold. This animal will then be highlighted. To send more than one animal, hold the Ctrl key down and click on the animals that are going to be sold, or use the tag search box. For large numbers of animals use the filters under the grid to narrow your search.
3. Select an abattoir from the drop down list or click **Add Abattoir.**
4. To record the movement to the abattoir click **OK/Save.** To exit the screen click **Cancel/Exit.**

Type	Flock No.	Ear Tag	Mgt Tag	Breed	Sex	Date of Birth
<input type="checkbox"/> Rams	JAMN	317727672		Dorset X	Wether	01/03/2012
<input type="checkbox"/> Wethers	JAMN	317727673		Dorset X	Wether	01/03/2012
<input type="checkbox"/> Ewes						
<input type="checkbox"/> Ewe Lambs						
<input type="checkbox"/> Breeding						
<input type="checkbox"/> Non-Breeding						
<input type="checkbox"/> JAMN	JAMN	317784292		Dorset X	Wether	01/03/2012
<input type="checkbox"/> JAMN	JAMN	317943002		Dorset X	Wether	01/03/2012
<input type="checkbox"/> JAMN	JAMN	317943003		Dorset X	Wether	01/03/2012
<input type="checkbox"/> JAMN	JAMN	317943004		Dorset X	Wether	01/03/2012
<input type="checkbox"/> JAMN	JAMN	317943005		Dorset X	Wether	01/03/2012

### Step Two:

1. From the menu bar select: **Animal Records > Slaughter > Record Slaughter of Animals.**
2. Select the date of slaughter. A list of animals at abattoir will be displayed.
3. Optional - Create a kill sheet by clicking **Add/Edit Kill Sheet.**
4. To record slaughter details for an individual animal, click to the left of the tag on the grid to highlight it. Its last recorded weight will appear in the **Live Weight** field (or you can enter a different live weight) and you can enter its dead weight, sale price and fat grade (optional).
5. To record slaughter details against multiple animals, select the ones you want by holding the Ctrl key down and clicking on the animals. Enter the average live weight, dead weight and price.
6. To record the slaughter click **OK/Save.** To exit the screen click **Cancel/Exit.**

Kill Sheet Details	
Kill Sheet Number	25112015
Abattoir / Purchaser	SunGold Meats
Slaughter Date	26/11/2015
No of Animals on Sheet	15
Commission	0%
Levies	VAT
Inspection	

Slaughter Details	
Kill Sheet Number	25112015
Abattoir / Purchaser	SunGold Meats
Live Weight	123 Kgs
Dead Weight	59 Kgs
Price Per Animal	202
Fat Grade	



# Selling Sheep for Slaughter

## Selling animals for slaughter - Psion stock recorder

Selling animals for slaughter is a two step process. The animal movement must be recorded first then the actual sale and carcass details are entered after the slaughter has taken place.



### Step One:

1. Open Sheep Procedures. Go to **Movement**.
2. Today's date will show. Change the date if necessary.
3. Tap the **Move To** button. Select **Abattoir**.
4. Select the abattoir from the list. Note: You must first enter your abattoirs into FarmWorks on the PC in order to see a list on the Psion. See page 30 to add abattoirs.
5. Scan the first animal's RFID tag. The information will be saved automatically after each scan so you do not need to press **Save** between animals.
6. If you type in the tag number manually then you must press **Save** for each animal.
7. Press Esc to exit this screen.
8. After the slaughter, record the details in FarmWorks on the computer. Follow **Step Two** instructions on page 62 to **Record Slaughter of Animals**.

